




Rolling River School Division
Welcome Our Students Back to School
Return to School Plan - Fall 2020

Appendix F – Template for School Level Planning – Orange Restricted Code

School: Rivers Collegiate

Grade (s): 5-12 ** (Gr. 5-6 RES students included)

Details	<p><i>Manitoba Education: Level 2</i></p> <p>Manitoba Pandemic Response System:  RESTRICTED</p>
Participants	<ul style="list-style-type: none"> Grade 9-12 RCI Students will be in Remote Learning from home Grade 7-8 RCI Students will be in class for full days Grade 5-6 RES Students will be using several of our High School classrooms to assist with social distancing at Rivers Elementary. We also have a Day Care in our facility that would be working under the same restrictions and would not access areas of the school other than the daycare hallway and entrance.
School Day Structure	
Timetables	<ul style="list-style-type: none"> <i>Gr. 9-12 RCI Timetables would remain unchanged for remote learning. Students would communicate with their teachers online during the specified times on the current schedules.</i> <i>Grade 7-8 RCI Timetables will remain unchanged</i> <i>Grade 5-6 RES Timetables will remain unchanged with some minor changes to Phys. Ed. time and use of our Gym.</i> <u>Jr. High/Elementary teachers will be working in the following rooms:</u> Grade 8 Room 13 (Ms. Ploshysnsky/Mrs. Hanson) & Room *15 (Mrs. Goriak) Grade 7 Canteen (Mr. Wolfe) Gr.6 Band Room (RES-Mrs. Kent), Gr. 6 Room 1 & 2 (RES-Mrs. Hodgson) Gr.5 Room 3 & 4 (RES-Ms. Pilatic/Mr. Lamb) <u>Sr. High teachers will be providing remote learning classes from the following rooms:</u> Mr. Cornish (Room 5) Ms. Stevenson (Room 6) Mr. Mulaire (Room 8 or Shop classroom) Mr. Kiazzyk (Library or Room 8) (Lesley McFadden) Mrs. Roberts (Room 9 SSF or Resource Office) Mr. Luhowy (PE Office or Room 15) Mr. Helgeson (PE Office or Room 15) –Retired at Christmas (Jamee George)

	<ul style="list-style-type: none"> • Teachers would again, move from class to class to meet their groups.
<p>Arrival/Dismissal</p>	<ul style="list-style-type: none"> • When entering the school—all students, staff, and visitors MUST have a mask before they will be permitted in the school. RRSD has provided 2 reusable/washable masks for each student. Please ensure that you have at least one mask with you every day. • Students must maintain 2 metre social distancing when entering and exiting the school. • Please be dressed appropriately for the weather as you walk to your designated doors. Doors will not be opening before 8:45am. <p><u>Town Student:</u></p> <ul style="list-style-type: none"> • The school will open our doors at 8:45am. Please attempt to arrive as close to this time as possible. Do not come early, the doors will not be open until 8:45am. • Gr. 7/8 students will report to the Jr. High Entrance way and proceed immediately to their home room. • Gr. 5/6 students will report to the Band Room Entrance way and proceed immediately to their home room. • Lockers access to lockers so, please have all of your supplies ready for your courses. • Students will not be allowed to hang out in the hallways prior to or in-between classes. • Town Students will leave at 3:25pm <p><u>Bus Students:</u></p> <ul style="list-style-type: none"> • Will arrive in the bus loop between 8:40-8:50am, then walk (socially distanced) to their designated doors for entry to the school. • When the doors open (8:45am), you will proceed immediately to your homeroom to meet your teacher. • Gr. 7/8 students will report to the Jr. High Entrance way and proceed immediately to their home room. • Gr. 5/6 students will report to the Band Room Entrance way and proceed immediately to their home room. • Lockers access to lockers so, please have all of your supplies ready for your courses. • Students will not be allowed to hang out in the hallways prior to or in-between classes.

	<ul style="list-style-type: none"> • Bus Students will leave classrooms at 3:20pm to allow for more social distancing. <p><u>Students arriving late (after 9:00am & after 1:15pm) will enter through the main office doors and proceed immediately to their classroom.</u></p> <p>The <u>Bus Loop Entrance</u> will only be utilized by the Day Care and staff who are on Bus Duty.</p> <p>When <u>exiting the school</u>, students will use the same doors to exit and make their way towards the bus loop to get on their bus.</p> <p>-If you are <u>picking up a student</u>, please use the main doors to access the office. Use the buzzer to contact our office OR call ahead to notify us that you will be coming to pick up your child.</p>
<p>Movement of Students</p>	<p>-If students are late for school, leaving early for appointments, spares, or illness, they must sign out at the office. Similarly, upon your return to the school, please sign back in at the office.</p> <p>-Students will report directly to their first period classes (homeroom). Accurate attendance is expected to help keep track of our students and allow for tracing if necessary.</p> <p>-Students will have movement & snack breaks available during WINN Time, after block 2, Lunch, after block 4 & 5. Teachers will attempt to provide students will movement time outdoor during good weather and allow for time to stretch and stand up within their rooms throughout the day. We recognize the necessity for this but will continue to maintain social distancing and appropriate guidelines for student/staff safety.</p> <p>-Students will maintain 2 metre distancing at all times during breaks, lunch and dismissal times.</p> <p>-If students are staying at school for lunch, they will remain in their homeroom classes. They will be encouraged to take breaks outdoors but should not intermix with other cohorts during this time. Students must maintain a 2-meter distance away from other students. Students may remove their masks while eating but must put it back on afterwards or if moving around the room.</p>

	<p>-When moving between classes, going to the washroom, or leaving the school students must wear their masks in the hallways. If you are approaching other classrooms, offices, or common areas you must have a mask on. Teachers will remind students when it is appropriate to remove their masks:</p> <p>-Students must maintain 2 metre social distancing at all times.</p> <p>-When outdoors, students may remove their masks provided they maintain the 2 metre social distancing guideline.</p> <p>-Our SICK ROOM will be located in the Career Prep room across the hallway from the Library. A staff member will stay with any student who is placed here. Once a parent arrives for pick up, the staff member will bring them to the office for release. The room will then be cleaned and sanitized immediately.</p>
<p>Academic Program</p>	
<p>Classroom Configuration</p>	<ul style="list-style-type: none"> • Classrooms will be set up to maintain a 2 metre or more social distancing from other students. • Students will be a minimum of 2 metres apart in the classroom. • Plexiglass barriers will also be utilized in the classrooms as an additional barrier of protection for students. • Frequently touched surfaces will be cleaned throughout the day.
<p>Instruction (Core Courses)</p>	<p>It is expected that students and staff will build handwashing and/or sanitization routines into their daily habits:</p> <ul style="list-style-type: none"> • Upon entry to the school—sanitization stations will be at all entrance/exits. • Before entering/exiting classrooms—sanitization stations will in each classroom. • After snacks/lunch • After use of washrooms • After being outside and returning indoors. <p>Instructional:</p> <ul style="list-style-type: none"> • Consistent remote learning platforms will be used to ensure smooth transition to a different learning scenario (gr. 9-12). Staff have already worked with students to ensure that students know how to work with these platforms.

	<ul style="list-style-type: none"> • -Staff and students should be accustomed to the Microsoft TEAMS platform. This will be used regularly in our classrooms to support student learning. • -Essential outcomes will continue to be a focus for our core subject areas (math, literacy, social studies, sciences). • -Elective courses will continue to be offered to provide students with a variety of learning opportunities. • Student & teacher contact must be prioritized regardless of the delivery format. Differentiated instruction will be necessary.
Assessment and Reporting	<ul style="list-style-type: none"> • Teachers will use their professional discretion to determine appropriate formative and summative assessment practices for the learning context. • Reporting will occur as per division processes and regularly scheduled reporting periods identified on the RRSD school calendar for 2020-2021. https://www.edu.gov.mb.ca/k12/assess/docs/report_card/full_doc.pdf • Grade 12 provincial assessments are scheduled to proceed as normal at this time.
School Supplies and Personal Belongings	<ul style="list-style-type: none"> • Students should label their belongings and not share items with other students during this time. This would include pens, pencils, masks, clothing etc... • -Students are asked to bring a water bottle to school and use one of the fill stations or water cooler stations in their cohort wings. Please label your water bottle and keep track of it during the day. • -Students will be provided a one-to-one device (laptop style) if they have not already been provided one in past years. We will be handing out devices in the first week for our new students and Gr. 9 students. These MUST be in the school each day, charged and ready to use. Permission forms for these devices will be provided prior to handing them out.
Alternate Learning Spaces	
Gym	<ul style="list-style-type: none"> • We will continue to offer physical education in our school. We will attempt to have our classes outdoors whenever possible. Students are asked to dress appropriately for the weather and be prepared to go outside, not only for Phys. Ed. but for other movement breaks in other classes.

	<ul style="list-style-type: none"> • -Social distancing will be required in the gymnasium. • -Students will NOT change for PE classes. • -Equipment will be cleaned and sanitized after each use. • -Extra-curricular activities will not take place this year. • -Further information will be forthcoming about Intramurals and how cohorts would be allowed to utilize the gym under supervision.
Library	<ul style="list-style-type: none"> • Library space will be used by Sr. High classroom teachers to conduct remote learning. (Changed into a Grade 5 Classroom) • If books or resources are required, teachers will request the times and these will be brought to them in the classrooms.
Common Area/Canteen	<ul style="list-style-type: none"> • Our canteen will be used as a classroom for the remainder of this school year. • We will NOT be offering canteen services this year. • Students are expected to bring their own food and should NOT share with their peers. • We will NOT have microwaves available for students. • Unnecessary furniture has been removed from our school.
Alternate Areas/ Classrooms/Schools	<ul style="list-style-type: none"> • Phys. Ed. will take place outdoors as much as possible but the gym may be used as well. • Picnic tables, outdoor classroom areas be alternative areas where staff/students can access to provide suitable learning environments. • Two metre distancing is required at all times
Supporting Transition to Orange Restricted Code (e.g. family/student/teacher communications)	<ul style="list-style-type: none"> • A virtual tour has been placed on our school website. Updates may occur if we move into the Orange Restricted Code. • Emergency response practice drills will take place in the classroom. • Visitor access will be limited—met at the front door/booking appointments, using TEAMS for virtual meetings. • Parents, Students, and Staff are responsible to self-monitor their health and self-screen each morning before leaving for school. • If you are sick—stay home, please.
Student Well-Being	<ul style="list-style-type: none"> • Supports are available inside the school and through outside agencies. • Online supports are available for staff and families.

	<ul style="list-style-type: none"> • School based supports are available as well. Please contact the school for more information regarding student services team support. Some resources are available at the following link: <p>www.rrsd.mb.ca/news_new/covid-19_resources_to_support_mental_health</p> <ul style="list-style-type: none"> • -VTRA protocols remain in place for schools in RRSD.
Bus Transportation	<ul style="list-style-type: none"> • Rolling River School Division will need to assess their ability is operate school buses with reduced capacity (one child per seat unless from same household). • Masks are required for Grades K to 12 student and drivers. • Parents/Guardians are strongly encouraged to transport students if they are able.

Communication and Supporting Transition to Orange Restricted Code

It is important to communicate the conditions created in RRSD schools/classrooms for students to attend school in the Orange Restricted Code. Please consider the following recommendations:

- Prior to resumption of classes teachers contact families (preferably by phone, email) to share the school and classroom plans with students and parents.
- Provide families an electronic photo of your class layout with attached plan indicating physical distancing.
- Following health precautions, schedule a time for students who are experiencing anxiety, to come to the school, and familiarize with the routines and their classroom.